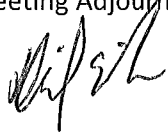


Board of Water Commissioners meeting minutes  
March 29, 2023

1. The meeting was called to order by Bob Frederico at 4:30PM. Those in attendance were Mike Corda, Bob Frederico, Ken Grew, Wendy Graves Via zoom, Matthew Pearson Via zoom and Dave Erickson.
2. The Annual Meeting Warrant and the budget were discussed, Ken made a motion to accept the Annual Meeting Warrant and the budget, second by Mike, voted unanimously approved.
3. Discussion on having a fire sprinkler system installed at the office/garage. Bob will investigate current rules and regs of fire sprinklers in critical infrastructure buildings and get back at the next meeting. Dave will investigate having the office alarmed for fire and burglar.
4. Moderator position, Peter Adams has expressed interest in being the moderator for the district.

The next meeting will be April 12, 2023 at 4:30pm  
Annual meeting will be April 25,2023 at 5:30pm

Meeting Adjourned 4:43pm



David Erickson

**Grafton Water District  
Annual Budget**

	2022-2023 Budget	2023-2024 Proposal	Change
<b>Maintenance &amp; Operation</b>			
Salaries	\$ 589,900	\$ 658,600	11.6%
Benefits	249,096	\$ 256,562	3.0%
Maintenance	371,500	\$ 404,500	8.9%
Utilities	133,500	\$ 131,500	-1.5%
Chemicals	86,000	\$ 92,000	7.0%
Engineering Services	40,000	\$ 40,000	0.0%
Miscellaneous	2,950	\$ 2,950	0.0%
<b>Sub Total</b>	<b>\$ 1,472,946</b>	<b>\$ 1,586,112</b>	<b>7.7%</b>
<b>Administrative Expenses</b>			
Office & Supplies	\$ 43,000	\$ 44,500	3.5%
Insurance	22,000	\$ 30,000	36.4%
Accounting	10,000	\$ 12,000	20.0%
Legal	5,000	\$ 6,000	20.0%
Officers Fee	3,500	\$ 3,500	0.0%
Moderator's Fee	300	\$ 300	0.0%
Treasurer's Fee	12,000	\$ 13,000	8.3%
<b>Sub-Total</b>	<b>\$ 95,800</b>	<b>\$ 109,300</b>	<b>14.1%</b>
<b>Debt Service</b>	<b>\$ 366,200</b>	<b>\$ 525,000</b>	<b>30.25%</b>
<b>Capital</b>			
Gen. System Improvements	\$ 325,000	\$ 325,000	0.0%
Vehicle	\$ 75,000	\$ 75,000	0.0%
<b>Sub-Total</b>	<b>\$ 400,000</b>	<b>\$ 400,000</b>	<b>0.0%</b>
<b>Total Expenditures</b>	<b>\$ 2,334,946</b>	<b>\$ 2,620,412</b>	<b>12.2%</b>
<b>Total Revenue(Anticipated)</b>	<b>\$ 2,710,000</b>	<b>\$ 2,900,000</b>	<b>7.0%</b>

**COMMONWEALTH OF MASSACHUSETTS  
GRAFTON WATER DISTRICT  
WARRANT**

Worcester, ss:

To the Clerk of the Grafton Water District, in the County of Worcester:

Greetings:

In the name of the Commonwealth of Massachusetts, you are directed to notify and warn the voters of the territory included within the boundaries of that Grafton Water District in the Town of Grafton, as established by Chapter 135 of the Acts of 1984 and amended by Chapter 427 of the Acts of 1987, to meet at the office of the Grafton Water District, 44 Millbury Street, Grafton, MA on Tuesday the 25th day of April 2023, at five fifteen o'clock, p.m., to act on the following articles hereinafter mentioned.

**Article 1.** To see if the District will accept the Annual Report of the District Commissioners or take any action relative thereto.

**Article 2.** To see if the District will accept the Annual Report of the District Treasurer or take any action relative thereto.

**Article 3.** To see if the District will vote to appropriate from the income of the District and accept the sum of two million six hundred twenty thousand four hundred and twelve dollars and no cents (\$2,620,412.00) as the Fiscal 2024 budget as printed in the Annual Report or take any action relative thereto.

**Article 4.** To see if the District will appropriate from the income of the District the sum of three hundred thousand dollars and no cents (\$300,000.00) to reimburse the Town of Grafton for the installation of a 12-inch water main and appurtenances on Westboro Road, North Grafton or take any action relative thereto.

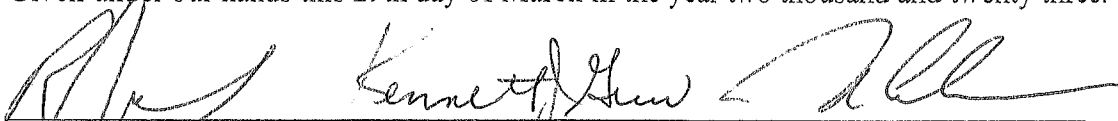
**Article 5.** To see if the District will appropriate from the income of the District the sum of forty thousand dollars and no cents (\$40,000.00) to upgrade the Cross Connection program, SCADA system software/hardware and cyber security protection or take any action relative thereto.

**Article 6.** To see if the District will vote to authorize the Treasurer, with the approval of the Board of Water Commissioners, to borrow in anticipation of revenue under MGL Chapter 44, Section 4, a sum or take any action relative thereto.

**Article 7.** To see if the District will vote to authorize the Board of Commissioners to make pre-payments against existing loans or take any action relative thereto.

And you are directed to serve the warrant by posting attested copies thereof in two or more public places in the territory of the Grafton Water District at least fourteen days before the time of said meeting.

Hereof fail not, and making do return of this warrant, with your doings thereon, to the Commissioners of the Grafton Water District before the opening of said meeting.  
Given under our hands this 29th day of March in the year two thousand and twenty three.



Michael Corda, Robert Frederico, Kenneth Grew, Commissioners